

Updated as on 20.05.2026

Sno	Category of Documents	Manual/handbook	Custodian	Electronic format	Printed format	Free of cost	At a reasonable cost	English	Vernacular/ Local Language	Last date of Annual update	Location where available
1	Category B	Quality Manual	Management Representative (MR)	Yes	No	Yes	2 Rs per page	Yes	No	08.10.2025	<a href="https://araiindia.com/MediaFiles/RTI_1_12164.pdf">https://araiindia.com/MediaFiles/RTI_1_12164.pdf</a>
2	Category B	ISMS_Policy Manual	Chief Information Security Officer (CISO)	Yes	No	Yes	2 Rs per page	Yes	No	21.07.2025	<a href="https://araiindia.com/MediaFiles/RTI_2_12165.pdf">https://araiindia.com/MediaFiles/RTI_2_12165.pdf</a>
3	Category B	Code of Business Conduct and Ethics	HoD-HR	Yes	No	Yes	2 Rs per page	Yes	No	25.10.2024	<a href="https://araiindia.com/MediaFiles/RTI_3_12166.pdf">https://araiindia.com/MediaFiles/RTI_3_12166.pdf</a>
4	Category B	Complaints Redressal	Management Representative (MR)	Yes	No	Yes	2 Rs per page	Yes	No	30.07.2024	<a href="https://araiindia.com/MediaFiles/RTI_4_12167.pdf">https://araiindia.com/MediaFiles/RTI_4_12167.pdf</a>
5	Category B	Customer Feedback	Management Representative (MR)	Yes	No	Yes	2 Rs per page	Yes	No	17.07.2025	<a href="https://araiindia.com/MediaFiles/RTI_5_12168.pdf">https://araiindia.com/MediaFiles/RTI_5_12168.pdf</a>
6	Category B	Policy on Prevention, Prohibition and Redressal of Sexual Harassment	HoD-HR	Yes	No	Yes	2 Rs per page	Yes	No	26.03.2025	<a href="https://araiindia.com/MediaFiles/RTI_6_12169.pdf">https://araiindia.com/MediaFiles/RTI_6_12169.pdf</a>
7	Category B	Vigil_Mechanism_Whistle_Blower_Policy	CVO	Yes	No	Yes	2 Rs per page	Yes	No	18.07.2025	<a href="https://araiindia.com/MediaFiles/RTI_7_12170.pdf">https://araiindia.com/MediaFiles/RTI_7_12170.pdf</a>
8	Category B	Manual_for_Procurement_of_Consultancy_&_Other_Services_Updated 2025	PUR	Yes	No	Yes	2 Rs per page	Yes	No	28.04.2025	<a href="https://www.araiindia.com/wp-content/uploads/2026/05/8-Manual-for-Procurement-of-Consultancy-Other-Services-Updated-2025.pdf">https://www.araiindia.com/wp-content/uploads/2026/05/8-Manual-for-Procurement-of-Consultancy-Other-Services-Updated-2025.pdf</a>
9	Category B	Manual of Goods Second Edition 2024	PUR	Yes	No	Yes	2 Rs per page	Yes	No	28.04.2025	<a href="https://www.araiindia.com/wp-content/uploads/2026/05/9-Manual-of-Goods-Second-Edition-2024.pdf">https://www.araiindia.com/wp-content/uploads/2026/05/9-Manual-of-Goods-Second-Edition-2024.pdf</a>
10	Category B	Manual_for_Procurement_of_Non_Consultancy_&_Other_Services_Updated 2025	PUR	Yes	No	Yes	2 Rs per page	Yes	No	28.04.2025	<a href="https://www.araiindia.com/wp-content/uploads/2026/05/10-Manual-for-Procurement-of-Non-Consultancy-Other-Services-Updated-2025.pdf">https://www.araiindia.com/wp-content/uploads/2026/05/10-Manual-for-Procurement-of-Non-Consultancy-Other-Services-Updated-2025.pdf</a>
11	Category B	Works_Manual_SE_2025	PUR	Yes	No	Yes	2 Rs per page	Yes	No	28.04.2025	<a href="https://www.araiindia.com/wp-content/uploads/2026/05/11-Works_Manual_SE_2025.pdf">https://www.araiindia.com/wp-content/uploads/2026/05/11-Works_Manual_SE_2025.pdf</a>
12	Category B	GFR2017	PUR	Yes	No	Yes	2 Rs per page	Yes	No	31.07.2024	<a href="https://araiindia.com/MediaFiles/RTI_11_12174.pdf">https://araiindia.com/MediaFiles/RTI_11_12174.pdf</a>
13	Category B	HRMA Procees 1 Recruitment, Induction	HoD-HR	Yes	No	Yes	2 Rs per page	Yes	No	13.03.2024	<a href="https://araiindia.com/MediaFiles/RTI_12_12175.pdf">https://araiindia.com/MediaFiles/RTI_12_12175.pdf</a>
14	Category A	Certificate of Registration	HoD-GCSL	Yes	No	Yes	2 Rs per page	Yes	No	13.12.2016	<a href="https://www.araiindia.com/wp-content/uploads/2026/05/14_Ext_CertRegistration.pdf">https://www.araiindia.com/wp-content/uploads/2026/05/14_Ext_CertRegistration.pdf</a>
15	Category B	Vision, Mission Statement	Management Representative (MR)	Yes	No	Yes	2 Rs per page	Yes	No	12.08.2022	<a href="https://araiindia.com/MediaFiles/RTI_14_12177.pdf">https://araiindia.com/MediaFiles/RTI_14_12177.pdf</a>
16	Category B	Corporate Objectives	Management Representative (MR)	Yes	No	Yes	2 Rs per page	Yes	No	20.07.2023	<a href="https://araiindia.com/MediaFiles/RTI_14_12177.pdf">https://araiindia.com/MediaFiles/RTI_14_12177.pdf</a>
17	Category B	Responsibilities & Authorities	Management Representative (MR)	Yes	No	Yes	2 Rs per page	Yes	No	08.10.2025	<a href="https://araiindia.com/MediaFiles/RTI_15_12178.pdf">https://araiindia.com/MediaFiles/RTI_15_12178.pdf</a>