



REGISTERED OFFICES

THE AUTOMOTIVE RESEARCH ASSOCIATION OF INDIA

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ARAI
Progress through Research



SAFETY INSTRUCTIONS FOR VISITORS & CONTRACTORS

WELCOME TO THE AUTOMOTIVE RESEARCH ASSOCIATION OF INDIA (ARAI)

Before you arrived at ARAI. Please note that your safety is our top priority. Please take a moment to review the following safety instructions to ensure a secure and enjoyable experience during your visit.

 Wearing shoes is required. If you are visiting the shop floor or labs, safety shoes are mandatory.

 Photography and filming are strictly prohibited.

 If you are carrying laptops/tabs inside the premises, please keep their details handy to declare at the gate.

 Do not touch machinery, vehicles, equipment, parts or materials.

 Follow speed limits of 20 km/h.

 Carrying or consuming alcohol, smoking, and drugs inside the premises is strictly prohibited.

 Do not attempt to access prohibited/ restricted areas.

 The use of cellphones is not permitted in restricted areas. Do not use them while driving or on stairs.

 Report any accident / incident or opportunities for improvement to your host / visiting person/Security.

 If you are coming for service or work activities, you must follow the Permit-to-Work system. Please ask your host for work permit.

 Overseas visitors must provide their passport and visa details to their host before arrival.

IN THE EVENT OF EMERGENCY

 In case of emergency. A plant level wavering siren will blow.

 Don't panic.

 Shutdown or stop activity you are performing in safe manner.

 Go to your nearest assembly point

 In the event of fire, do not use the lift.

 First aid boxes are available on-site

 Visitor's should follow instructions of the host/visiting person.

 After the emergency is over, the siren will sound continuously for 60 seconds, repeated twice.

 If you notice any emergency dial number
Kothrud-1000 (02067621000)
HTC-#9 (02135630918)
FID- #8 (02135396619)
from nearest intercom or from cell phone,
Brief about the emergency location and type.

PLEASE NOTE THE FOLLOWING POINTS

 Always wear your identity card or keep visitor pass handy while in the premises

 In certain areas additional Personal Protective Equipment (PPE) are required which shall be used.

 Prior approval is required for network or data access. Please inform your host first.

 Please do not spit. Do not litter.

 Switch off electrical appliances if not in use.

 Do not block emergency equipment or emergency pathways.

 Watch out for moving vehicles and cranes.

 Never walk or stand under suspended loads, keep well away from restricted areas/movements.

 Single use plastic is prohibited in ARAI premises

 Wheel chair is available at security office in case required.

 Zero tolerance for sexual harassment. For complaints, call: 020-67621591 or email: icc@araiindia.com.

 By entering the premises, the visitor consents to the collection and use of personal information provided for security and administrative purposes